

LTA Advantage Member Venue Affiliation

If you have registered for LTA Advantage and you are a Play Member you will need to add your venue to your LTA Advantage membership. If your venue stays affiliated and it uses ClubSpark and you renew your membership before the end of its term, then your affiliated venues will be retained.

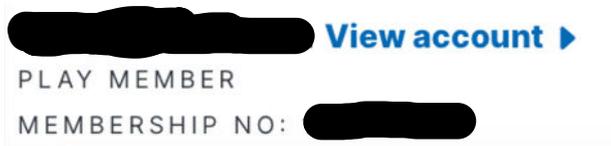
If your LTA Membership venue affiliation is displayed in your record, but your name isn't being displayed in LTA Tournament Software, it could be that the LTA believes your affiliation has expired (no record should be displayed in such circumstances, but this is currently a bug and it is). In these cases, please remove the venue from your affiliations and add in again. See below.

If after following the below, you are still experiencing problems, then please get in touch with the LTA using their Contact Us form.

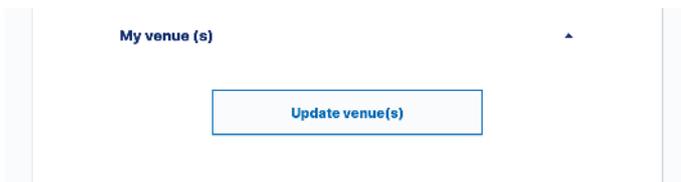
How to add your Venue to your LTA Advantage Account

Logon on to your LTA Membership account. At the bottom left of the screen you should see your name (blacked out in the below), the category of membership and your Membership number (blacked out in the below).

If you see PLAY Member, then this is the basic type of account, and your details will not be displayed in Tournament Software. Please follow the steps below to add your venue and thereby upgrading your account to Play+.



Click on View Account. Then scroll down to My venue (s). Subsequently doing this will display a list of your affiliated venues. Click on Update venues(s).



The screen below is displayed. Click on Add another venue.

AFFILIATED VENUE(S)



The search screen below is displayed. Enter the venue's name. Once sufficient characters have been entered to identify your venue, a list is displayed below the search box. The box is scrollable but enter as much as possible to restrict the length of the list.

AFFILIATED VENUE(S)



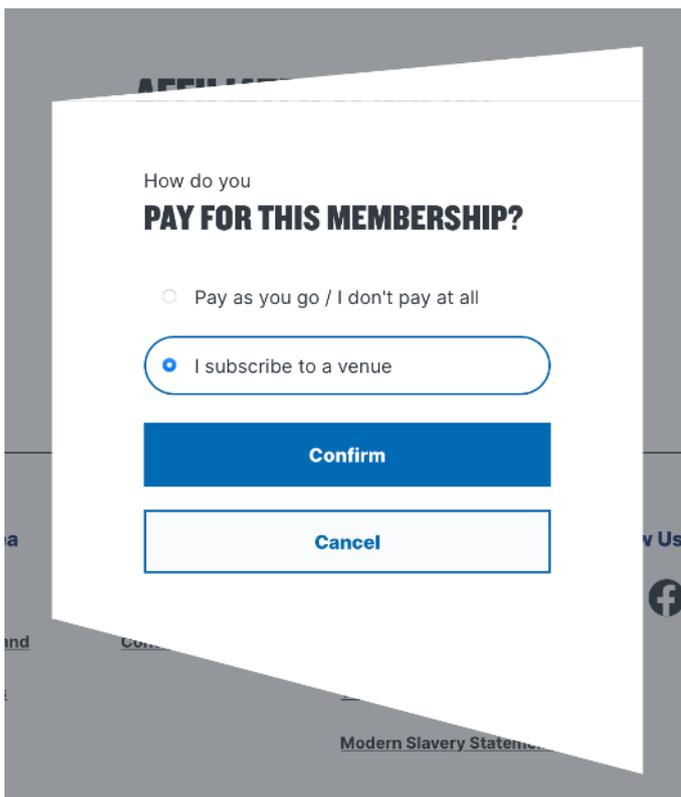
Q minety| X

Keep typing to see more results

Minety Church of England Primary School
Sawyers Hill, Minety,, undefined
Malmesbury, United Kingdom

Minety Lawn Tennis Club
The Playing Fields, Silver Street, undefined
MINETY, United Kingdom

Click on the entry matching your venue. The screen below is displayed. Click on the box that best describes how you pay for your membership and then click on Confirm.



AFFILIATED

How do you

PAY FOR THIS MEMBERSHIP?

Pay as you go / I don't pay at all

I subscribe to a venue

Confirm

Cancel

Modern Slavery Statement

Your affiliation is displayed as below. Click on Save Changes.

AFFILIATED VENUE(S)

Your venues

**Minety Lawn
Tennis Club
The Playing
Fields, Silver
Street
MINETY
SN16 9QU**

**Payment type: I
subscribe to a venue**

X Remove venue

Add another venue +

Save changes

Exit without saving

The screen below is displayed. Click on Save changes.

AFFILIATED VENUE(S)

You have

UPDATED YOUR VENUE(S)

Thank you for keeping your affiliated venue list up to date. This is very important to allow us to make sure you're on the right membership plan, so you might be moved onto a more appropriate plan based on the information you've provided.

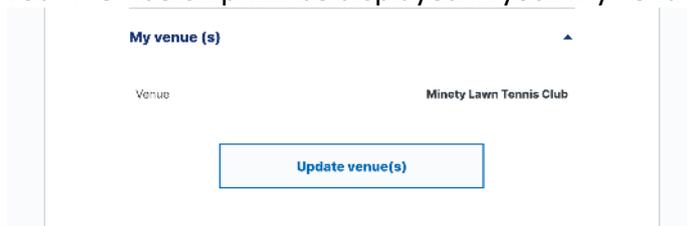
Cancel

Save changes

Save changes

Exit without saving

Your membership will be displayed in your My venue (s) list.



Problems with venue affiliation or change LTA Advantage details

If your details cannot be found on Tournament Software, then your venue affiliation may have expired. Equally if you are having any other problems with your LTA Advantage account that you cannot correct yourself then please contact the LTA Services Team using their contact form.

The link to contact the Services team can be found on the website Links menu on the right hand of web pages.